



WASHINGTON, DC

# Visa Requirements ECUADOR

## Required Documents Checklist

**ALL TRAVELERS must include the following documents in your package to G3:**

- Your original valid signed passport. It must have at least one blank visa page and more than six months before expiry.
- Non-US citizens must provide a notarized copy of their Alien Registration Card (A.R.C.) or U.S. Visa and I-94.
- Two completed and signed visa application forms (application is two pages; see attached).
- Two passport-style (2"x2") photographs taken within the last 6 months, on photo paper and have a plain white background.
- Copy of flight itinerary
- Copy of bank statement showing available funds for the stay.
- Certificate issued by local police department where the applicant resides stating that they have no criminal record.
- Certificate issued by a Doctor indicating that the applicant is in general good health and free of communicable diseases.

**BUSINESS TRAVELERS must also include:**

- A business letter from their U.S. company. This letter must explain the purpose of the trip and provide a financial guarantee. It must be on letterhead and signed by a representative of the company other than the applicant. A sample is attached.

**NOTES:**

U.S. Citizens do not require visas to Ecuador for visits of less than 90 days.

Send all required documents along with the completed Traveler Information form to G3 using a service with tracking such as FedEx or UPS.

## Applicable Fees

### Embassy Fees for Visa Processing

Visa Type	3 Business Days	10 Business Days
Tourist	\$260.00	\$230.00
Business	\$260.00	\$230.00

### G3 Processing Fees

Visa Type	3 Business Days	10 Business Days
Tourist	\$80.00	\$50.00
Business	\$90.00	\$60.00



Concierge Level Service Requested  
*An additional service fee of \$50 per visa will apply.*

# Visa Order Form E7I 58CF

**Traveler Information**

1. Traveler Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_

2. Traveler Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_

**Travel Details**

Date of US Departure: \_\_\_\_\_  
 I must have my passport no later than: \_\_\_\_\_

Other visas or passport services requested:  
 \_\_\_\_\_

**Shipping and Contact Information**  
*This must be a physical address for FedEx delivery; no P.O. Boxes.*

Contact Name: \_\_\_\_\_  
 Company Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 Apt. /Suite: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Office Phone: \_\_\_\_\_  
 Mobile Phone: \_\_\_\_\_  
 Contact Email: \_\_\_\_\_  
*Please provide an email address so we may send you shipping and status updates.*

**Return Shipping**  
*Passports will be returned via Federal Express.*

**Select One:**

<input type="checkbox"/> 3 Business Day Delivery	\$16.00
<input type="checkbox"/> Standard Overnight Delivery	\$25.00
<input type="checkbox"/> 8 AM Delivery**	\$80.00
<input type="checkbox"/> Saturday Delivery**	\$40.00
<input type="checkbox"/> Same Day Delivery**	Please Call
<input type="checkbox"/> International Delivery**	Please Call

*\*\*These services may not be available for all delivery locations.*

**Concierge Level Service**

Check here to select Concierge Level Service

G3's exclusive Concierge Level Service includes:

- Dedicated Concierge Level Staff handling your visa request.
- Document review via email before you send in your request.
- Creation of online visa applications (as applicable).
- Personal telephone call confirming package receipt in G3's office.
- Personal telephone calls confirming visa completion and delivery details.
- Tracking of return delivery and follow-up to ensure satisfaction.
- Creation of FedEx airbills for inbound packages to G3 (shipping fees apply).
- Upgrade of FedEx return delivery from Standard to Priority Overnight.
- Emergency Concierge Services and Lost Passport Support.
- Dedicated Concierge email and emergency page number.

*An additional fee of \$50.00 per visa will apply to Concierge Level Service requests. Please see the "About G3 Visas" page on [www.g3visas.com](http://www.g3visas.com) for a description of G3's standard service offering.*

**Payment Information**

Please see the attached visa requirements sheet for applicable embassy and G3 processing fees.

**Select Payment Type:**

Credit Card       Check (company or certified)  
 Approved Billing Terms

Billing, P.O., Project or Reference Code # \_\_\_\_\_

**Send This Form and All Required Documents To:**

<b>G3 Washington, DC:</b> 703.276.8472 Phone 888.883.8472 Toll Free 703.524.3374 Fax <a href="mailto:info@g3visas.com">info@g3visas.com</a>	<b>Attn: Visa Department</b> 3300 N Fairfax Drive Suite 220 Arlington, VA 22201
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[www.g3visas.com](http://www.g3visas.com)

G3 Visas & Passports, Inc. acts on the behalf of the client, and cannot be held liable for the services rendered by U.S. Government agencies, Post Offices, Travel Agents or other entities in connection with visa/passport processing. G3 disclaims any liability for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.

**Total Fees from Visa Requirement Sheet:**

	Fee	x # of Travelers	=	Total
Embassy Fee	_____	x _____	=	_____
G3 Processing Fee	_____	x _____	=	_____
Concierge Level Service (Optional)	_____	x _____	=	_____
Shipping Fee	_____		=	_____
			Subtotal:	_____
			Add 5% fee for credit card processing:	_____
			<b>Total Payment Enclosed:</b>	_____

**For Payment Via Credit Card:**  
*American Express, Discover, MasterCard and Visa only*

Name as it appears on card: \_\_\_\_\_  
 Account Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_  
 Security Code: \_\_\_\_\_  
(Discover, MasterCard or Visa: 3 digit code on back of card; American Express: 4 digit code on front of card.)

Cardholder Signature: \_\_\_\_\_

## REPUBLICA DEL ECUADOR

### SOLICITUD DE VISA/ APPLICATION FOR VISA

SOLICITO SE ME CONCEDA LA SIGUIENTE VISA PARA INGRESAR AL ECUADOR  
I REQUEST TO BE GRANTED THE FOLLOWING VISA TO ENTER ECUADOR

EN CALIDAD DE: \_\_\_INMIGRANTE/ IMMIGRANT CON LA VISA CATEGORÍA: 10- \_\_\_\_\_  
/IMMIGRATION STATUS \_\_\_NO IMIGRANTE/ NON IMMIGRANT /TYPE OF VISA 12- \_\_\_\_\_

NOMBRES Y APELLIDOS/ FULL NAME		ACTIVIDAD QUE DESARROLLARA/ ACTIVITY DURING STAY	
NACIONALIDAD/ NATIONALITY		DIRECCIÓN DOMICILIARA/ RESIDENCE ADDRESS	
FECHA DE NACIMIENTO/ DATE OF BIRTH			
LUGAR DE NACIMIENTO/ PLACE OF BIRTH		PASAPORTE NUMERO/ PASSPORT NUMBER	
ESTADO CIVIL/ MARITAL STATUS	PROFESION/ PROFESION	PASAPORTE VALIDO HASTA/ PASSPORT EXPIRATION DATE	
<b>FAMILIARES QUE INGRESARAN AL ECUADOR/ FAMILY MEMBERS TO ENTER ECUADOR</b>			
APELLIDOS Y NOMBRES/ FULL NAME		PARENTESCO/ RELATION	EDAD/ AGE
1. _____		_____	_____
2. _____		_____	_____
3. _____		_____	_____
4. _____		_____	_____
5. _____		_____	_____

DECLARO QUE LA SIGUIENTE INFORMACIÓN ES VERDADERA, PARA LO CUAL ADJUNTO LOS  
CORRESPONDIENTES DOCUMENTOS DE RESPALDO.

I DECLARE THAT THE INFORMATION I HAVE PROVIDED IS ACCÚRATE AND THAT I AM ENCLOSING  
ALL PERTINENT DOCUMENTS.

FECHA/ DATE: \_\_\_\_\_

VALOR APLICACION/ APPLICATION FEE: \$30.00

FIRMA/ SIGNATURE: \_\_\_\_\_



**CONSULADO DEL ECUADOR  
WASHINGTON DC**

**CERTIFICADO DE VISACION**

NUMERO: \_\_\_\_\_  
(Uso Oficial/Official Use)

FECHA: \_\_\_\_\_  
(Date)

CALIDAD MIGRATORIA: NO INMIGRANTE

CATEGORIA: 12-IX

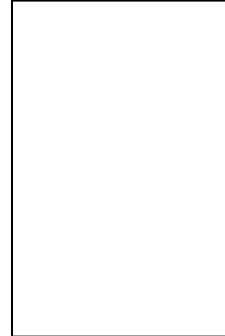
VALIDEZ DE LA VISA: SEIS (6) MESES

NUMERO DE PASAPORTE: \_\_\_\_\_

VALIDO HASTA: \_\_\_\_\_

DERECHOS RECAUDADOS: US \$ 200.00

PARTIDA ARANCELARIA: III-13-11



**DATOS PERSONALES:**

NOMBRES Y APELLIDOS: \_\_\_\_\_  
(Full Name)

NACIONALIDAD: \_\_\_\_\_  
(Citizenship)

DOMICILIO: \_\_\_\_\_  
(Address in the U.S.)

ACTIVIDAD QUE DESALLORARA: \_\_\_\_\_  
(Purpose of the visit)

OBSERVACIONES: \_\_\_\_\_  
(Uso Oficial/Official Use Only)

**REQUISITOS/ REQUIREMENTS:** SOLICITUD/ APPLICATION ( ); PASAPORTE VALIDO/  
VALID PASSPORT ( ); 2 FOTOGRAFIAS/ 2 PHOTOGRAPHS ( ); CERTIFICADO MEDICO / MEDICAL  
CERTIFICATE ( ); RECORD POLICIAL/ POLICE RECORD ( ); CERTIFICADO DE SOLVENCIA  
ECONOMICA/ BANK STATEMENT ( ); COPIA DE PASAJES DE ENTRADA Y SALIDA DEL ECUADOR /  
COPIES OF ROUND-TRIP TICKET( ).

**NOTA: EL EXTRANJERO DEBE REGISTRAR SU VISA EN LA DIRECCION GENERAL DE EXTRANJERIA, DENTRO  
DE LOS TREINTA PRIMEROS DIAS DE SU INGRESO AL PAIS.**

\_\_\_\_\_  
Firma del Aplicante  
(Applicant's signature)

\_\_\_\_\_  
Firma del Cónsul/Consul's Signature

# Sample Business Letter from U.S. Company

\*\*\*\*\*Please print your business letter on company stationery\*\*\*\*\*

June 1, 2011

Consulate General of (*Country you are traveling to*)

Consular Section

Dear Visa Officer,

Jeremy Simmons (*Insert your name*), Vice President (*Insert your position*), International Public Policy, East Coast Promotions, Inc. (*Insert the name of your company*) is planning a business trip to (*Country you are traveling to*) on Monday, August 3 through August 17 (*Dates of your trip*). During this trip he has scheduled meetings to discuss the sale and distribution of our products.

His agenda is to meet and discuss business with Mr. Hank Hartford (*Insert Name of Contact*) at:

Overseas Company Name

Street Address

City, Country Zip code

Telephone number

***(It is important to indicate which company and individual you are going to visit.)***

East Coast Promotions, Inc. (*Insert Company Name*) will assume all financial responsibility for any debts incurred by Jeremy Simmons while traveling on business in (*Country you are traveling to*).

He requests that you issue a (*insert type and duration of visa*) visa. I appreciate your attention to this matter.

Sincerely,

Barry G. Hart (*Please have someone other than the applicant sign this letter.*)

Senior Vice President

East Coast Promotions, Inc.