



ALL TRAVELERS must include the following documents in your package to G3:

- Your original valid signed passport. It must have at least two blank pages marked "Visas" side by side and more than six months before expiry. The passport must not contain Israeli entry stamps. If your passport has been stamped by Israel, G3 can assist with expedited passport renewal or issuance of a second valid passport.
- One visa application form (attached), completed and signed with a pen-to-paper signature in blue or black ink; make sure the signature matches the signature in the passport.
- One passport-style (2"x2") photograph taken within the last 6 months (must be on photo paper and have a plain white background). Female applicants must dress modestly and completely cover their hair with a scarf in the photo.
- Copy of flight itinerary showing applicant's name.
- A cover letter explaining the purpose of the trip, signed by the applicant.
- Proof of Foreign Ministry Approval from Iran, such as a copy of an email with the Ministry Reference Number. Your sponsor in Iran (tour operator, family member or organization to be visited) must request approval for you, and will be provided with the Reference Number when it is granted. Please note that visa processing times do not begin until Foreign Ministry Approval is granted.

JOURNALISTS and PHOTOGRAPHERS must also include:

- Completed and signed supplemental visa application for journalists (*please email G3 to request this form*).
- One additional passport-style photograph (total of two identical photographs).
- A recent version of your resume or Curriculum Vitae. Applicants who have previously been issued a journalism visa for Iran are exempted from this requirement.

NON-US CITIZENS must also include:

- A copy of their Permanent Resident Card or U.S. Visa and I-94. Travelers who entered the US after April 26, 2013 should print the electronic I-94 form from <https://i94.cbp.dhs.gov/>.

There is No Substitute for Experience.

G3's Standard of Service

- All visa and passport requests are processed by knowledgeable, experienced associates.
- All calls are answered by a well-informed associate, not a call center or voice mail system.
- All Personally Identifiable Information is protected with safeguards that exceed State Department standards.
- All requests receive email confirmation acknowledging receipt by a G3 associate.
- All application documents will be thoroughly reviewed prior to submission.
- All requests receive email confirmation of the completion and FedEx tracking information.
- All passports are returned via the FedEx service of your choice.

Need additional assistance? Select Concierge Service.

Visa Requirements



There is No Substitute for Experience.

Enhanced Services

G3 offers a range of optional Enhanced Services, available as individual add-ons or as a bundle:

| | |
|--|----------|
| Document Pre-Check: Email ConciergeDesk@g3visas.com for a thorough review of your documents within one business day, before you send them to one of our Operations Centers. | \$59.00 |
| Application Creation: Our experts will readily create your visa or passport application ensuring it meets the requirements of the consulate or agency, saving you valuable preparation time. Your application will be emailed to you within three business days, in PDF format for you to print and sign with a pen-to-paper signature. | \$150.00 |
| Application Correction: G3 will correct any errors on your visa application within one business day, and email it to you for you to print, sign, and send in to our office. | \$55.00 |
| Business Letter Creation: G3 will compose the necessary business letters for your visa application, and will email them to you within two business days to print on letterhead and sign. | \$50.00 |
| Inbound FedEx Airbill: G3 will generate a FedEx Standard Overnight air bill for you to efficiently send your documents to our office. | \$35.00 |
| Return Delivery Confirmation: Your G3 associate will track your package and follow up with you to confirm via phone or email to confirm you have received it. | \$15.00 |
| Complete Concierge Service: Opt for our bundled Concierge Service and receive every Enhanced Service listed above, and the ultimate in white glove customer care. | \$225.00 |

VISA NOTES

- Visas for Journalists or Photographers require additional approval from Tehran and will take a minimum of 15 days to process.
- Minors under 18 years old should contact G3 to confirm their visa requirements.

PROCESSING NOTES

- Send all required documents and the completed Visa Order Form to G3 using a service with tracking such as FedEx or UPS.
- Due to submissions deadlines set by consulates and agencies, documents received by G3 after 8:30 am are hand-carried to the appropriate processing facility the next business day. 8:30 am delivery via FedEx or UPS with no signature required is recommended for requests requiring Mission Critical service. Mission Critical processing may not be available to travelers of some nationalities.
- Requests to expedite visa processing after the application has been submitted to the consulate will result in significant additional charges.
- Consular Fees include a \$5 Money Order fee.
- Credit card payments are subject to a 5% credit card convenience fee unless the physical card is presented in person.
- The issuance of visas, including visa duration and number of entries, is at the discretion of the Consulate. G3 acts on the behalf of the client, and takes no responsibility for the services rendered by Travel Agents, Government Agencies, Consulates or Embassies in connection with issuance of visas and passports. G3 takes no responsibility for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.
- By submitting this form, I agree to G3 Global Services' Terms of Use, Privacy, Cancellation, Payment, and Shipping Policies. For more information follow this link: www.g3visas.com/Policies.html.



Send to: G3 Global Services
 Attn: Visa Department
 919 18th Street NW, Suite 230
 Washington, DC 20006
 888.883.8472 | WashingtonDC@g3visas.com

WASHINGTON, DC
IRAN

There is No Substitute for Experience.

Concierge Service \$225.00 *Extra*

Consular Fees for Visa Processing

| Visa Type | Mission Critical 5 Business Days | Priority 7 Business Days | Expedited 12 Business Days |
|-------------------------|-----------------------------------|-----------------------------------|---|
| Single Entry | <input type="checkbox"/> \$153.00 | <input type="checkbox"/> \$95.00 | <input type="checkbox"/> \$95.00 |
| Double Entry | <input type="checkbox"/> \$198.00 | <input type="checkbox"/> \$140.00 | <input type="checkbox"/> \$140.00 |
| Journalist/Photographer | N/A | N/A | <input type="checkbox"/> \$95.00 (15+ Business Days) |

G3 Service Fees

| | | | |
|-------------------------|-----------------------------------|-----------------------------------|--|
| Tourist or Transit | <input type="checkbox"/> \$219.00 | <input type="checkbox"/> \$169.00 | <input type="checkbox"/> \$99.00 |
| Business | <input type="checkbox"/> \$219.00 | <input type="checkbox"/> \$169.00 | <input type="checkbox"/> \$99.00 |
| Journalist/Photographer | N/A | N/A | <input type="checkbox"/> \$105.00 (15+ Business Days) |

Return Delivery Fees

| | | | |
|--|-------------|--|-------------|
| <input type="checkbox"/> FedEx Standard Overnight Delivery Next Business Day by 3PM | \$35.00 | <input type="checkbox"/> FedEx First Overnight* Delivery Next Business Day by 8:30AM | \$85.00 |
| <input type="checkbox"/> FedEx Priority Overnight Delivery Next Business Day by 10:30AM | \$45.00 | <input type="checkbox"/> FedEx Saturday Delivery* Delivery by 3PM | \$55.00 |
| <input type="checkbox"/> Same Day Delivery* Delivery by FedEx or Commercial Airline | Please Call | <input type="checkbox"/> FedEx International Delivery* including Puerto Rico Delivery Times Vary by Location | Please Call |
| <input type="checkbox"/> FedEx or UPS Account Number Provided <input type="text"/> | \$5.00 | <input type="checkbox"/> FedEx or UPS Return Airbill Included <input type="text"/> | No Charge |

**These services may not be available for all delivery locations.*

Send Completed Order Form and All Required Documents To:

G3 Global Services, Attn: Visa Department, 919 18th Street NW, Suite 230, Washington, DC 20006

888.883.8472 Toll Free | WashingtonDC@g3visas.com

www.g3visas.com

Applicable Fees



Send to: G3 Global Services
 Attn: Visa Department
 919 18th Street NW, Suite 230
 Washington, DC 20006
 888.883.8472 | WashingtonDC@g3visas.com

WASHINGTON, DC
IRAN

VisaOrderForm

Your invoice will be sent to your contact email. Check here if you require a hard copy included with your return delivery.

Payment Information

Payment Via Check #: *Check payable to G3 Global Services*

Payment Via Credit Card:

Visa/MasterCard: - - -

Exp. Date: ___ / ___ Security Code:

OR

American Express: - -

Exp. Date: ___ / ___ Security Code:

Name as it appears on the card:

Billing Address:

City: State Zip:

Signature: _____

Payment Via Approved Billing Terms

G3 Customer Number, Billing, P.O., Project or Reference Code#:

Enhanced Services Requested:

- Document Pre-Check, \$59.00
- Application Creation, \$150.00
- Application Correction, \$55.00
- Business Letter Creation, \$50.00
- Inbound FedEx Airbill, \$35.00
- Return Delivery Confirmation, \$15.00

or bundle all services above with our

Complete Concierge Service, \$225.00

Total Fees from Applicable Fees Page

Please include Applicable Fees page with your request.

| | FEE | # Travelers | TOTAL |
|--------------------------|----------------------|--|------------------------|
| Enhanced Service Fee | <input type="text"/> | X <input type="text"/> | = <input type="text"/> |
| Consular Fee | <input type="text"/> | X <input type="text"/> | = <input type="text"/> |
| G3 Service Fee | <input type="text"/> | X <input type="text"/> | = <input type="text"/> |
| Passport Protection Plan | <input type="text"/> | X <input type="text"/> | = <input type="text"/> |
| | | Return Delivery Fee | <input type="text"/> |
| | | Subtotal | <input type="text"/> |
| | | Add 5% for credit card convenience fee | <input type="text"/> |
| | | Total Payment Enclosed | <input type="text"/> |

Traveler Names

| | | | |
|---|----------------------|---|----------------------|
| 1 | <input type="text"/> | 3 | <input type="text"/> |
| 2 | <input type="text"/> | 4 | <input type="text"/> |

Visa Service

Visa Type: Tourist Business
 Flight Crew Other _____

Processing Speed: Mission Critical Priority Expedited

Travel Details

Date of US Departure: I must have my passport no later than:

Other visa or passport services requested:

Notes:

Contact Information *Who should G3 contact about this request?*

Name: Company:

Contact Email (required):

Daytime Phone: Mobile Phone:

Return Delivery Address *This must be a physical address for FedEx delivery; no P.O. Boxes.*

Name: Company:

Street Address:

City: State: Zip Code:

Daytime Phone: Mobile Phone:

ASSOCIATE NAME:

DATE RECEIVED BY G3:

ORDER NUMBER:

OF TRAVELERS:

FOR OFFICE USE ONLY

بسمه تعالی

دفتر حفاظت منافع جمهوری اسلامی ایران - واشنگتن دی سی

EMBASSY OF PAKISTAN

INTERESTS SECTION OF THE ISLAMIC REPUBLIC OF IRAN

1250 23rd St. N.W. Suite # 200 WASHINGTON, DC 20037 TEL: (202) 965-4990-4, FAX: (202) 965-1073

WWW.DAFTAR.ORG, E-MAIL ADDRESS: INFO@DAFTAR.ORG

PLEASE CLIP
YOUR
PICTURE HERE.
DO NOT GLUE OR
STAPLE THE
PICTURE.
PUT YOUR NAME
ON THE BACK OF
THE PICTURE.

VISA APPLICATION

پرسشنامه درخواست روادید

FOR OFFICE USE ONLY

مخصوص قسمت اداری

| | | |
|--------------|------------|-------------------|
| شماره روادید | نوع روادید | مدت اقامت |
| تاریخ صدور | مدت اعتبار | مجوز و تاریخ صدور |

ALL QUESTIONS ON THIS FORM MUST BE ANSWERED FOR THE APPLICATION TO BE CONSIDERED

PLEASE PRINT CLEARLY IN ENGLISH, USING THE INFORMATION IN YOUR PASSPORT

| | |
|---|--|
| FIRST NAME: نام: | OCCUPATION: شغل: |
| LAST NAME: نام خانوادگی: | FORMER OCCUPATION: شغل قبلی: |
| SEX: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE جنسیت: <input type="checkbox"/> مرد <input type="checkbox"/> زن | نوع ویزای شما در کشور محل اقامت: YOUR VISA STATUS IN THE COUNTRY OF YOUR RESIDENCE: |
| PLACE & DATE OF BIRTH: تاریخ و محل تولد: | EDUCATION: تحصیلات: |
| PRESENT NATIONALITY: تابعیت فعلی: | PASSPORT NO: شماره گذرنامه: |
| FORMER NATIONALITY: تابعیت قبلی: | EXPIRATION DATE: تاریخ خاتمه اعتبار: |
| FATHER'S NAME: نام پدر: | MARITAL STATUS: وضعیت تاهل: <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> متاهل <input type="checkbox"/> مجرد <input type="checkbox"/> مطلقه |
| FATHER'S NATIONALITY: تابعیت پدر: | IF MARRIED, NAME & NATIONALITY OF SPOUSE: در صورت تاهل، نام و تابعیت همسر: |
| TYPE OF VISA REQUESTED: <input type="checkbox"/> TOURISM/جهانگردی <input type="checkbox"/> PILGRIMAGE/زیارتی <input type="checkbox"/> OFFICIAL/ورود <input type="checkbox"/> JOURNALISM/خبرنگاری <input type="checkbox"/> DIPLOMATIC/سیاسی <input type="checkbox"/> OTHER/متفرقه | نوع روادید درخواستی: |
| NUMBER OF ENTRIES REQUESTED: <input type="checkbox"/> SINGLE <input type="checkbox"/> DOUBLE | دفعات ورود درخواستی به ایران: <input type="checkbox"/> یکبار <input type="checkbox"/> دوبار |
| PURPOSE OF VISIT TO THE I.R. OF IRAN: | منظور از مسافرت به ایران: |
| DATE OF DEPARTURE FROM THE COUNTRY OF RESIDENCE: | تاریخ حرکت از کشور محل اقامت: |
| DATE OF ENTRY TO THE I.R. OF IRAN: | تاریخ ورود به ایران: |
| DURATION OF STAY IN THE I.R. OF IRAN: | مدت اقامت در ایران: |
| HAVE YOU EVER APPLIED FOR VISA TO THE I.R. OF IRAN? <input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHERE? | آیا تاکنون برای مسافرت به ایران درخواست روادید کرده اید؟ <input type="checkbox"/> بله <input type="checkbox"/> خیر، اگر بله، کی و کجا؟ |
| HAS YOUR VISA APPLICATION TO THE I.R. OF IRAN EVER BEEN REJECTED? <input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHY? | در صورت مخالفت قبلی با صدور روادید، تاریخ آن را اعلام نمایید: <input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHY? |
| HAVE YOU EVER VISITED THE I.R. OF IRAN BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHY? | آیا تاکنون به ایران مسافرت کرده اید؟ <input type="checkbox"/> بله <input type="checkbox"/> خیر، اگر بله، تاریخ و علت آن را توضیح دهید: |
| LIST ALL CITIES IN THE I.R. OF IRAN YOU HAVE VISITED: | شهرهائی را که در ایران از آنها دیدن کرده اید را نام ببرید: |

