



ALL TRAVELERS must include the following documents in your package to G3:

- Your original valid signed passport. It must have at least two blank pages marked "Visas" side by side and more than six months before expiry. The passport must not contain Israeli entry stamps. If your passport has been stamped by Israel, G3 can assist with expedited passport renewal or issuance of a second valid passport.
- One visa application form (attached), completed and signed with a pen-to-paper signature in blue or black ink; make sure the signature matches the signature in the passport.
- One passport-style (2"x2") photograph taken within the last 6 months (must be on photo paper and have a plain white background). Female applicants must dress modestly and completely cover their hair with a scarf in the photo.
- Copy of flight itinerary showing applicant's name.
- A cover letter explaining the purpose of the trip, signed by the applicant.
- Proof of Foreign Ministry Approval from Iran, such as a copy of an email with the Ministry Reference Number. Your sponsor in Iran (tour operator, family member or organization to be visited) must request approval for you, and will be provided with the Reference Number when it is granted. Please note that visa processing times do not begin until Foreign Ministry Approval is granted.

JOURNALISTS and PHOTOGRAPHERS must also include:

- Completed and signed supplemental visa application for journalists (*please email G3 to request this form*).
- One additional passport-style photograph (total of two identical photographs).
- A recent version of your resume or Curriculum Vitae. Applicants who have previously been issued a journalism visa for Iran are exempted from this requirement.

NON-US CITIZENS must also include:

- A copy of their Permanent Resident Card or U.S. Visa and I-94. Travelers who entered the US after April 26, 2013 should print the electronic I-94 form from <https://i94.cbp.dhs.gov/>.

There is No Substitute for Experience.

G3's Standard of Service

- All visa and passport requests are processed by knowledgeable, experienced associates.
- All calls are answered by a well-informed associate, not a call center or voice mail system.
- All Personally Identifiable Information is protected with safeguards that exceed State Department standards.
- All requests receive email confirmation acknowledging receipt by a G3 associate.
- All application documents will be thoroughly reviewed prior to submission.
- All requests receive email confirmation of the completion and FedEx tracking information.
- All passports are returned via the FedEx service of your choice.

Need additional assistance? Select Concierge Service.

Visa Requirements



There is No Substitute for Experience.

Concierge Service \$175.00 *Extra*

G3's Concierge Service includes the following benefits:

Document Review: Email ConciergeDesk@g3visas.com for a rapid response and thorough review of your documents before you send them to one of our Operations Centers.

Application Creation: Our experts will readily create your visa or passport application ensuring it meets the requirements of the consulate or agency, saving you valuable preparation time. Your application will be emailed to you in PDF format to print and sign with a pen-to-paper signature.

Accelerated Processing: G3 will generate a FedEx air bill for you to efficiently send your documents to our office. Your request will be given precedence for immediate processing by our most experienced associates.

Expert Advice: Call our dedicated Concierge Service phone number: 202.600.4257, or email ConciergeDesk@g3visas.com for a quick response from the experts.

Real-Time Status Updates: Your G3 associate will personally contact you to confirm receipt of your documents and provide a timeline of completion. If you require more than one visa or passport service, your associate will advise you at each stage of completion ensuring we meet your travel dates. Upon completion of your request, your associate will contact you to confirm your return delivery information.

Upgraded Delivery Service: Your G3 associate will provide a complimentary return delivery upgrade when your request is complete using Federal Express Priority Overnight service (delivery next business day by 10am), and will track your package and follow up with you to confirm you have received it.

Emergency Support: You will have access to our Emergency Concierge Services and Lost Passport Support if you ever need it.

VISA NOTES

- Visas for Journalists or Photographers require additional approval from Tehran and will take a minimum of 15 days to process.
- Minors under 18 years old should contact G3 to confirm their visa requirements.

PROCESSING NOTES

- Send all required documents and the completed Visa Order Form to G3 using a service with tracking such as FedEx or UPS.
- Due to submissions deadlines set by consulates and agencies, documents received by G3 after 8:30 am are hand-carried to the appropriate processing facility the next business day. 8:30 am delivery via FedEx or UPS with no signature required is recommended for requests requiring Mission Critical service. Mission Critical processing may not be available to travelers of some nationalities.
- Requests to expedite visa processing after the application has been submitted to the consulate will result in significant additional charges.
- Consular Fees include a \$5 Money Order fee.
- Credit card payments are subject to a 5% credit card convenience fee unless the physical card is presented in person.
- The issuance of visas, including visa duration and number of entries, is at the discretion of the Consulate. G3 acts on the behalf of the client, and takes no responsibility for the services rendered by Travel Agents, Government Agencies, Consulates or Embassies in connection with issuance of visas and passports. G3 takes no responsibility for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.
- By submitting this form, I agree to G3 Global Services' Terms of Use, Privacy, Cancellation, Payment, and Shipping Policies. For more information follow this link: www.g3visas.com/Policies.html.



Send to: G3 Global Services
 Attn: Visa Department
 919 18th Street NW, Suite 230
 Washington, DC 20006
 888.883.8472 | WashingtonDC@g3visas.com

WASHINGTON, DC
IRAN

There is No Substitute for Experience.

Concierge Service \$175.00 *Extra*

Consular Fees for Visa Processing

Visa Type	Mission Critical 5 Business Days	Priority 7 Business Days	Expedited 12 Business Days
Single Entry	<input type="checkbox"/> \$163.00	<input type="checkbox"/> \$95.00	<input type="checkbox"/> \$95.00
Double Entry	<input type="checkbox"/> \$198.00	<input type="checkbox"/> \$140.00	<input type="checkbox"/> \$140.00
Journalist/Photographer	N/A	N/A	<input type="checkbox"/> \$95.00 (15+ Business Days)

G3 Service Fees

Tourist	<input type="checkbox"/> \$140.00	<input type="checkbox"/> \$100.00	<input type="checkbox"/> \$70.00
Scientific Exchange	<input type="checkbox"/> \$170.00	<input type="checkbox"/> \$135.00	<input type="checkbox"/> \$80.00
Journalist/Photographer	N/A	N/A	<input type="checkbox"/> \$105.00 (15+ Business Days)

Return Delivery Fees

<input type="checkbox"/> FedEx Express Saver 3 Business Day Delivery	\$19.00	<input type="checkbox"/> FedEx First Overnight* Delivery Next Business Day by 8:30AM	\$84.00
<input type="checkbox"/> FedEx Standard Overnight Delivery Next Business Day by 3PM	\$29.00	<input type="checkbox"/> FedEx Saturday Delivery* Delivery by 3PM	\$44.00
<input type="checkbox"/> Same Day Delivery* Delivery by FedEx or Commercial Airline	Please Call	<input type="checkbox"/> FedEx International Delivery* including Puerto Rico Delivery Times Vary by Location	Please Call
<input type="checkbox"/> FedEx or UPS Account Number Provided <input type="text"/>	\$5.00	<input type="checkbox"/> FedEx or UPS Return Airbill Included <input type="text"/>	No Charge

**These services may not be available for all delivery locations.*

Send Completed Order Form and All Required Documents To:

G3 Global Services, Attn: Visa Department, 919 18th Street NW, Suite 230, Washington, DC 20006

888.883.8472 Toll Free | WashingtonDC@g3visas.com

www.g3visas.com

Applicable Fees



Send to: G3 Global Services
 Attn: Visa Department
 919 18th Street NW, Suite 230
 Washington, DC 20006
 888.883.8472 | WashingtonDC@g3visas.com

WASHINGTON, DC
IRAN

VisaOrderForm

Your invoice will be sent to your contact email. Check here if you require a hard copy included with your return delivery.

Payment Information

Payment Via Check #: *Check payable to G3 Global Services*

Payment Via Credit Card:

Visa/MasterCard: - - -

Exp. Date: ___ / ___ Security Code:

OR

American Express: - -

Exp. Date: ___ / ___ Security Code:

Name as it appears on the card:

Billing Address:

City: State Zip:

Signature: _____

Payment Via Approved Billing Terms

G3 Customer Number, Billing, P.O., Project or Reference Code#:

Concierge Service Requested

Because you deserve it.
ConciergeDesk@g3visas.com

Total Fees from Applicable Fees Page

Please include Applicable Fees page with your request.

FEE	# Travelers	TOTAL
Concierge Fee	<input type="text"/> X <input type="text"/>	= <input type="text"/>
Consular Fee	<input type="text"/> X <input type="text"/>	= <input type="text"/>
G3 Service Fee	<input type="text"/> X <input type="text"/>	= <input type="text"/>
Return Delivery Fee		<input type="text"/>
Subtotal		<input type="text"/>
Add 5% for credit card convenience fee		<input type="text"/>
Total Payment Enclosed		<input type="text"/>

Traveler Names

1	<input type="text"/>	3	<input type="text"/>
2	<input type="text"/>	4	<input type="text"/>

Visa Service

Visa Type: Tourist Business
 Flight Crew Other _____

Processing Speed: Mission Critical Priority Expedited

Travel Details

Date of US Departure: I must have my passport no later than:

Other visa or passport services requested:

Notes:

Contact Information *Who should G3 contact about this request?*

Name: Company:

Contact Email (required):

Daytime Phone: Mobile Phone:

Return Delivery Address *This must be a physical address for FedEx delivery; no P.O. Boxes.*

Name: Company:

Street Address:

City: State: Zip Code:

Daytime Phone: Mobile Phone:

ASSOCIATE NAME:

FOR OFFICE USE ONLY

DATE RECEIVED BY G3:

ORDER NUMBER:

OF TRAVELERS:

بسمه تعالی

دفتر حفاظت منافع جمهوری اسلامی ایران - واشنگتن دی سی

EMBASSY OF PAKISTAN

INTERESTS SECTION OF THE ISLAMIC REPUBLIC OF IRAN

2209 WISCONSIN AVENUE N.W., WASHINGTON, DC 20007, TEL: (202)965-4990-4, FAX: (202)965-1073

WWW.DAFTAR.ORG, E-MAIL ADDRESS: REQUESTS@DAFTAR.ORG

VISA APPLICATION / پرسشنامه درخواست روادید

FOR OFFICE USE ONLY

مخصوص قسمت اداری

شماره روادید	نوع روادید	مدت اقامت
تاریخ صدور	مدت اعتبار	مجوز و تاریخ صدور

PLACE
YOUR
PICTURE
HERE

ALL QUESTIONS ON THIS FORM MUST BE ANSWERED FOR THE APPLICATION TO BE CONSIDERED

PLEASE PRINT CLEARLY IN ENGLISH, USING THE INFORMATION IN YOUR PASSPORT

FIRST NAME:	نام:	OCCUPATION:	شغل:
LAST NAME:	نام خانوادگی:	FORMER OCCUPATION:	شغل قبلی:
SEX: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	جنسیت: <input type="checkbox"/> مرد <input type="checkbox"/> زن	Your visa status in US	نوع ویزای اقامت در آمریکا
PLACE & DATE OF BIRTH:	تاریخ و محل تولد:	EDUCATION:	تحصیلات:
PRESENT NATIONALITY:	تابعیت فعلی:	PASSPORT NO:	شماره گذرنامه:
FORMER NATIONALITY:	تابعیت قبلی:	EXPIRATION DATE:	تاریخ خاتمه اعتبار:
FATHER'S NAME:	نام پدر:	MARITAL STATUS:	وضعیت تاهل: <input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> متاهل <input type="checkbox"/> مجرد <input type="checkbox"/> مطلقه
FATHER'S NATIONALITY:	تابعیت پدر:	IF MARRIED, NAME & NATIONALITY OF SPOUSE:	در صورت تاهل، نام و تابعیت همسر:

TYPE OF VISA REQUESTED:	نوع روادید درخواستی:
<input type="checkbox"/> TOURISM/جهانگردی <input type="checkbox"/> PILGRIMAGE/زیارتی <input type="checkbox"/> STUDENT/دانشجویی <input type="checkbox"/> TRANSIT/عبور <input type="checkbox"/> JOURNALISM/خبرنگاری <input type="checkbox"/> Diplomatic/سیاسی	
NUMBER OF ENTRIES REQUESTED:	دفعات ورود درخواستی به ایران:
<input type="checkbox"/> SINGLE <input type="checkbox"/> DOUBLE <input type="checkbox"/> MULTIPLE	<input type="checkbox"/> یکبار <input type="checkbox"/> دوبار <input type="checkbox"/> متعدد
PURPOSE OF VISIT TO THE I.R. OF IRAN:	منظور از مسافرت به ایران:
DATE OF ENTRY TO THE I.R. OF IRAN:	تاریخ ورود به ایران:
DURATION OF STAY IN THE I.R. OF IRAN:	مدت اقامت در ایران:
HAVE YOU EVER APPLIED FOR VISA TO THE I.R. OF IRAN?	آیا تاکنون برای مسافرت به ایران درخواست روادید کرده اید؟
<input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHERE?	<input type="checkbox"/> بله <input type="checkbox"/> خیر، اگر بله، کی و کجا؟
HAS YOUR VISA APPLICATION TO THE I.R. OF IRAN EVER BEEN REJECTED?	در صورت مخالفت قبلی با صدور روادید، تاریخ آن را اعلام نمائید:
<input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHY?	
HAVE YOU EVER VISITED THE I.R. OF IRAN BEFORE?	آیا تاکنون به ایران مسافرت کرده اید؟
<input type="checkbox"/> YES <input type="checkbox"/> NO, IF YES, WHEN & WHY?	<input type="checkbox"/> بله <input type="checkbox"/> خیر، اگر بله، تاریخ و علت آن را توضیح دهید:
LIST ALL CITIES IN THE I.R. OF IRAN YOU HAVE VISITED:	شهرهائی را که در ایران از آنها دیدن کرده اید را نام ببرید:

WILL YOU BE ACTIVE IN JOURNALISTIC AFFAIRS OR SCIENTIFIC RESEARCH IN THE I.R. OF IRAN?

آیا قصد کار خبرنگاری و یا تحقیقاتی در ایران دارید؟

YES NO

بله خیر

NAME OF THE INDIVIDUALS YOU PLAN TO MEET WITH IN THE I.R. OF IRAN:

نام اشخاصی که قصد ملاقات با آنها را دارید، بنویسید:

PLEASE ENTER THE NAME & ADDRESS OF TWO OF YOUR FRIENDS OR RELATIVES IN IRAN:

آدرس و تلفن دو تن از دوستان یا بستگان خود را در ایران بنویسید:

1- NAME: TEL:

ADDRESS:

2- NAME: TEL:

ADDRESS:

LIST ALL COUNTRIES YOU HAVE VISITED:

کشورهایی را که تاکنون از آنها دیدن کرده اید را نام ببرید:

LIST ALL COUNTRIES YOU STAYED MORE THAN SIX MONTHS: در صورتی که توقف بیش از شش ماه در کشوری داشته اید، آن کشورها را نام ببرید و دلیل آن را توضیح دهید:

HAVE YOU EVER HAD ANY HISTORY OF ARRESTS OR CONVICTIONS IN ANY COUNTRY? IF YES, PLEASE EXPLAIN: آیا تاکنون در هیچ کشوری سابقه کیفری و دستگیری داشته اید؟ اگر بله، لطفاً توضیح دهید:

HAVE YOU EVER BEEN INFECTED BY ANY CONTAGIOUS DISEASES? IF YES, PLEASE EXPLAIN: آیا تاکنون به بیماری مزمنی که میتواند سلامتی جامعه را به خطر بیندازد مبتلا شده اید؟ اگر بله، لطفاً توضیح دهید:

YOUR ADDRESS & TELEPHONE NUMBER IN THE I.R. OF **IRAN**:

آدرس و تلفن محل اقامت خود در **ایران** را بنویسید:

STREET: شهر: خیابان:

CITY: STATE: ZIP CODE: TEL: () - تلفن:

BUSINESS ADDRESS IN U.S. (NOT P.O. BOX): آدرس و تلفن محل کار در آمریکا:

STREET:

CITY: STATE: ZIP CODE: TEL: () -

MAILING ADDRESS IN U.S. (NOT P.O. BOX): آدرس پستی در آمریکا:

STREET:

CITY: STATE: ZIP CODE: TEL: () -

E-MAIL :

I UNDERTAKE TO OBSERVE, DURING MY STAY IN THE I.R. OF IRAN, ALL THE LAWS AND REGULATIONS APPLICABLE TO FOREIGN NATIONALS AND I DECLARE THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

اینجانب تعهد میکنم که در طول اقامت در جمهوری اسلامی ایران، کلیه قوانین مربوطه را رعایت بنمایم و کلیه اطلاعات فوق صحیح میباشد.

APPLICANT'S SIGNATURE: _____

DATE: _____