



	ALL	TRAVELERS must include the following documents in your package to G3:
		Your original valid signed passport, plus one photocopy of the information/photo page. It must have at least two blank pages marked "Visas" side by side and more than six months before expiry.
		One visa application form (attached), completed and signed with a pen-to-paper signature in blue or black ink; make sure the signature matches the signature in the passport. You must also place a fingerprint in the box marked "Right Index Fingerprint."
		Two passport-style (2"x2") photographs taken within the last 6 months (must be on photo paper and have a plain white background).
		Copy of flight itinerary showing a departure date within the next 15 business days.
		Copy of your driver's license or state-issued ID. Please print your email address on the photocopy.
		Copy of your hotel reservations for your stay in Peru.
	BU:	SINESS TRAVELERS must also include:
		A letter from their U.S. company explaining the purpose of their trip and providing a financial guarantee. The letter must be or company letterhead and must bear the original pen-to-paper signature of a company representative other than the applicant. Please see the attached sample letter.
		A letter of invitation from the company to be visited in Peru. The letter must be on company letterhead and signed by a representative of the company, and should include the applicant's name and the name, address, and telephone number for a contact person at the overseas company. Faxed or scanned copies are accepted. A sample is attached.
	NO	N-US CITIZENS must also include:
		A copy of their Permanent Resident Card or U.S. Visa and I-94. Travelers who entered the US after April 26, 2013 should prin the electronic I-94 form from <a href="https://i94.cbp.dhs.gov/">https://i94.cbp.dhs.gov/</a> .
		A copy of the US employment authorization document (Form I-795, also known as the EAD card), if applicable.

## There is No Substitute for Experience.

### **G3's Standard of Service**

All visa and passport requests are processed by knowledgeable, experienced associates.

All calls are answered by a well-informed associate, not a call center or voice mail system.

All Personally Identifiable Information is protected with safeguards that exceed State Department standards.

All requests receive email confirmation acknowledging receipt by a G3 associate.

All application documents will be thoroughly reviewed prior to submission.

All requests receive email confirmation of the completion and FedEx tracking information.

All passports are returned via the FedEx service of your choice.

Need additional assistance? Select Concierge Service.





## There is No Substitute for Experience.

Enhanced Services				
G3 offers a range of optional Enhanced Services, available as individual add-ons or as a bundle:				
<b>Document Pre-Check:</b> Email <u>ConciergeDesk@g3visas.com</u> for a thorough review of your documents within one business day, before you send them to one of our Operations Centers.	\$59.00			
<b>Application Creation:</b> Our experts will readily create your visa or passport application ensuring it meets the requirements of the consulate or agency, saving you valuable preparation time. Your application will be emailed to you within three business days, in PDF format for you to print and sign with a pen-to-paper signature.	\$150.00			
<b>Application Correction:</b> G3 will correct any errors on your visa application within one business day, and email it to you for you to print, sign, and send in to our office.	\$55.00			
<b>Business Letter Creation:</b> G3 will compose the necessary business letters for your visa application, and will email them to you within two business days to print on letterhead and sign.	\$50.00			
Inbound FedEx Airbill: G3 will generate a FedEx Standard Overnight air bill for you to efficiently send your documents to our office.	\$35.00			
Return Delivery Confirmation: Your G3 associate will track your package and follow up with you to confirm via phone or email to confirm you have received it.	\$15.00			
<b>Complete Concierge Service:</b> Opt for our bundled Concierge Service and receive every Enhanced Service listed above, and the ultimate in white glove customer care.	\$225.00			

### **VISA NOTES**

- U.S. Citizens do not require visas for tourist trips of 180 days or less. U.S. Citizens must have visas for all business trips to Peru.
- Active duty flight crew of all nationalities do not require visas for Peru.
- These instructions are appliable for residents of Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, Ohio, and Wisconsin.
- Non-US Citizens are subject to an interview requirement. The consulate may choose to conduct this interview by phone, or the applicant may have to appear in person for an interview and to pick up the completed visa.
- Per the Consulate General of Peru, submission of the visa application and supporting documents does not guarantee automatic issuance of a visa. Each application is assessed individually by the Peruvian Consul. During the assessment of the application, the submission of additional requirements may be required by the Consul.

#### **PROCESSING NOTES**

- Send all required documents and the completed Visa Order Form to G3 using a service with tracking such as FedEx or UPS.
- Due to submissions deadlines set by consulates and agencies, documents received by G3 after 8:30 am are hand-carried
  to the appropriate processing facility the next business day. 8:30 am delivery via FedEx or UPS with no signature required is
  recommended for requests requiring Mission Critical service. Mission Critical processing may not be available to travelers of
  some nationalities.
- Requests to expedite visa processing after the application has been submitted to the consulate will result in significant additional charges.
- Consular Fees include a \$5 Money Order fee.
- Credit card payments are subject to a 5% credit card convenience fee unless the physical card is presented in person.
- The issuance of visas, including visa duration and number of entries, is at the discretion of the Consulate. G3 acts on the behalf of the client, and takes no responsibility for the services rendered by Travel Agents, Government Agencies, Consulates or Embassies in connection with issuance of visas and passports. G3 takes no responsibility for delays or loss of passports as may occur through above services or by any delivery service. Damage compensation is not available.
- By submitting this form, I agree to G3 Global Services' Terms of Use, Privacy, Cancellation, Payment, and Shipping Policies.
   For more information follow this link: <a href="https://www.g3visas.com/Policies.html">www.g3visas.com/Policies.html</a>.





There is No Substitute for Experience							
Concierge Service 🗆 \$225.00 Extra							
Consular Fees for Visa Processing							
Visa Type	Mission Critical	12 Business Days	Priority 15 Business Days	Expedited 18 Bu	ısiness Days		
Tourist	□ \$35	5.00	<b>\$35.00</b>	<b>\$35.00</b>			
Business	Business \$35.00		<b>\$35.00</b>	\$35.0	00		
		G3 Servi	ce Fees				
Tourist	Tourist \$219.00		<b>\$169.00</b>	\$99.00			
Business	Business \$219.00		<b>\$169.00</b>	\$99.00			
Return Delivery Fees							
FedEx Standard Overnight Delivery Next Business D		\$35.00	FedEx First Overnight* Delivery Next Business	\$85.00			
FedEx Priority Overnight Delivery Next Business D	ay by 10:30AM	\$45.00	FedEx Saturday Delivery Delivery by 3PM	\$55.00			
Same Day Delivery* Delivery by FedEx or Commercial Airline		Please Call	FedEx International Delivery* including Puerto Rico Delivery Times Vary by Location		Please Call		
FedEx or UPS Account N	umber Provided	\$5.00	FedEx or UPS Return Ai	No Charge			
*These services may not be available for all delivery locations.							

## Send Completed Order Form and All Required Documents To:

ASSOCIATE NAME:



Send to: G3 Global Services Attn: Visa Department 11 East Adams Street, Suite 1605 Chicago, IL 60603 800.830.8472 | Chicago@g3visas.com



Your invoice will be sent to your contact email. Check here if you require a hard copy included with your return delivery.					
Payment	Information				
Payment Via Check #: Check payable to G3 Global Services	Document Pre-Check	, \$59.00			
Payment Via Credit Card:	Application Creation, Application Correction				
Visa/MasterCard:	Business Letter Creat	tion, \$50.00			
Exp. Date: / Security Code:	☐ Inbound FedEx Airbill ☐ Return Delivery Confi				
	or bundle all services abo				
American Express:	Complete Concierge	e Service, \$225.00			
Exp. Date: / Security Code: _	Total Fees from Applica Please include Applicable Fees pag				
Name as it appears on the card:		avelers TOTAL			
Billing Address:	Enhanced Service Fee X Consular Fee X	=			
City: State Zip:	G3 Service Fee X	= -			
	Passport Protection Plan X	=   			
Signature:	Return De	Subtotal			
Payment Via Approved Billing Terms	Add 5% for credit card conver	ience fee			
G3 Customer Number, Billing, P.O., Project or Reference Code#:	Total Payment	Enclosed			
Travele	r Names				
1	3				
2	4				
Visa \$	Service				
Visa Type: Tourist Business Flight Crew Other	Processing Speed: Mission Critical	Priority Expedited			
Travel	Details				
Date of US Departure:	I must have my passport no later than:				
Other visa or passport services requested:					
Notes:					
Contact Information	Who should G3 contact about this request?				
Name:	Name: Company:				
Contact Email (required):					
Daytime Phone: Mobile Phone:					
Return Delivery Address This must be a physical address for FedEx delivery; no P.O. Boxes.					
Name:	Company:				
Street Address:					
City:	State:	Zip Code:			
	State.	Zip Goue.			



# **FORMULARIO DGC-005**

	SOLICITUD DE VISA		Fec.Expedición :			
Consulado General del Perú		Fec.Expiración :				
Estados Unidos de América  1. PROCEDIMIENTO A REALIZAR (TYPI	E OE VISA)					
1. PROCEDIMIENTO A REALIZAR (11F)	E OF VISA)					
Visa Temporal (Temporary Visa)						
Turista Negocios (Tourist) Negocios (Business)	Transeúnte  (Transit)	Artista  (Artist)	Tripulante ☐ (Tripulant)			
Otro (Other)						
Visa Residente (Resident Visa)						
2. DATOS DEL SOLICITANTE (GENERA	L INFORMATION)	_				
1. Tipo.Nro.Pasaporte : (Type, Num.Passport)		Estado Civil :     (Marital Status)     Lugar de nacimi     (Place of Birth)	Soltero (Single)  Casado (Married) ento (País) :	Viudo (Widowed)       □       Divorciado (Divorced)		
Apellido Materno o		8. Nacionalidad:				
Casada: Maiden Name 4. Nombres : (Name)		(Nationality)  9. Fecha de nacim (Date of Birthday	y)			
5. Sexo : Masculino (Male)	무	10. Profesión/Ocupa (Occupation)	ación : dd	mm aaaa		
11. Domicilio o alojamiento en el Perú (Av	 .Jr.Calle) :	(Cocapation)				
(Full Address in Peru)			Teléfon	0:		
12. Domicilio en el Extranjero:			(Phone			
(Permanent Address)		Taláfana				
(Country)		Teléfono : (Phone)				
3. FIRMA, IMPRESIÓN DIGITAL Y FOTO	DEL SOLICITANTE (S	IGNATURE RIGHT IN	INCEPEDINT	DICTUDE\		
3.1 IKWA, IWI KESION DISTIAL 11010	DEL SOLICITARTE (S	IGNATORE, RIGHT II	VDEX FINGER RINT,	HOTORE)		
Firma (Signature)		Impresión Digital Í (Right Index F		Foto (Photo)		
4. GRUPO ARTÍSTICO (EN CASO DE AF	RTISTA) (ONLY FOR AF	RTIST - APLICATION				
Nombre : (Name)		Nacionalidad : (Nationality)				
5. RESERVADO PARA USO INTERNO (	OFICIAL USE ONLY)	,				
Nombre de Funcionario Responsable :						
Num.Registro : Num.	Actuación :	Num.Tarifa :	F	Fec.Actuación :		
Autorizado Misión o Sección Cons	sular			•		
Autorizado por DIGEMIN con : Número : Fecha :						
6. OBSERVACIONES						
U. OBJERVACIONES						



## Sample Business Letter From U.S. Company

\*Please print your business letter on company stationery.\*\*\*\*\*

June 15, 2016

Consulate General of (country you will visit) Consular Section

Dear Visa Officer,

Jeremy Simmons (insert your name), International Sales Director (insert your position), Sample Products, Inc. (insert the name of your company), is planning a business trip to (country) on Monday, August 2 through August 15, 2016 (dates of your trip). During this trip he has scheduled meetings to discuss the sales and distribution of our products.

His agenda is to meet and discuss business with Alexander Edwards (insert name of contact) at:

Overseas Company, Ltd. 123 Example Avenue, Suite 45 City, Province, Country Telephone: 112-1234-5678

Email: aedwards@overseascoltd.co

(Please provide full contact details for the company and individual you will visit.)

Sample Products, Inc. (Insert Company Name) will assume all financial responsibility for any debts incurred by Jeremy Simmons while traveling on business in (country).

He requests that you issue a single entry business visa valid for one month. (Please specify the requested visa type and duration.) I appreciate your attention to this matter.

Sincerely,

Lucinda Albright

Lucinda Albright Senior Vice President Sample Products, Inc.

(The letter must have an original ink signature of a manager other than the applicant.)



## Sample Business Invitation Letter from Overseas Company

\*\*\*Please print your business letter on company stationery.\*\*\*\*\*

June 15, 2016

Consulate General of (country you will visit) Consular Section

Dear Visa Officer,

Jeremy Simmons (insert your name), International Sales Director (insert your position), Sample Products, Inc. (insert the name of your company), is planning a business trip to (country) on Monday, August 2 through August 15, 2016 (dates of your trip). During this trip he has scheduled meetings to discuss the sales and distribution of his company's products.

His agenda is to meet and discuss business with Alexander Edwards (insert name of contact)

Overseas Company, Ltd. 123 Example Avenue, Suite 45 City, Province, Country Telephone: 112-1234-5678

Email: aedwards@overseascoltd.co

(Please provide full contact details for the company and individual you will visit.)

Sample Products, Inc. (insert company name) will assume all financial responsibility for any debts incurred by Jeremy Simmons while traveling on business in (country).

We request that you issue him a single entry business visa valid for one month. (Please specify the requested visa type and duration.) We appreciate your attention to this matter.

Sincerely,

James Ventura James Ventura

**Executive Officer** Overseas Company, Ltd.