

## ONLINE APPLICATION GUIDE PASSPORT RENEWAL

TRAVEL.STATE.GOV

Your Passport Renewal Form DS-82 must be created online at <u>https://pptform.state.gov/</u>, printed and signed. Handwritten applications are not accepted. To begin, click the fraud notice button then click "Submit." On the next page select "Apply Online." The following page will say "DS-11: Application for New Passport," but the site will produce your DS-82.

You will complete a multi-page questionnaire that will create an application with a 2D barcode required for expedited services. All passport requests submitted by G3 are considered expedited by the US Department of State. Applications that are incorrectly completed or not barcoded will be subject to a \$65 application correction fee.

	Need help with this Site?	
Contact Information		
Where should the passport be maile	1?	
Street Address/RFD#, P.O. Box, or URB: •		
123 MY STREET		
Street Address 2 (apartment, company, suite, unit, building or f	oor if applicable): 🕥	
City. *	Country: *	
HOMETOWN	UNITED STATES	
State: *	Zip Code: *	
FL - FLORIDA	33333	
In Care Of (e.g. In Care Of – Jane Doe): 🔞		
ls This Your Permanent Address? ● ⑦ ● Yes☉ No		
cour Email Address		
-		
Email Address: ③		



On the second page of the online questionnaire, you will be asked "Where should your passport be mailed?" Fill in your permanent home address. G3 will retrieve your passport in person from the US Passport Agency and will return it via Federal Express to the delivery address listed on your G3 Passport Order Form.

On the screen labeled "Travel Plans," fill in the information about your trip. The trip date and destination should match the trip information listed on your proof of intended travel. If you have more than one international departure, list the details of your first trip.

	Need help with this Site?
ravel Plans are complete this section with known or anticipated travel plans.	
Date Of Your Trip (MM/DD/111177 ® Duration Of Trip? ® 10/31/2013 10 DA15	
Countries To Be Visited? 1	
Nets: If you are traveling within two weeks, do not mail in your passport application. If you do, your application may not be completed before your travel date. Please call the National Parsport Information Conter at 1-877- 487-2783 (TDD: 1-888-874-2783) to make an appointment to appear in person at a Passport Approx and receive expedited precording. The automated appointment system is available teemp-four hours a day, seven days a veek.	
	<pre><c next="" previous="">&gt;</c></pre>

On the "Passport Products and Fees" screen, select the following options:

- Passport Book (\$130)
- Expedited at Agency Service (\$60)
- 1-2 Day Delivery (\$18.32)

These government fees are <u>not paid online</u>. The fees will be included in your payment to G3.





## ONLINE APPLICATION GUIDE PASSPORT RENEWAL

You will have a chance to review your information before your application is completed.

On the final page of the online questionnaire, scroll to the bottom of the page and click the box that says "I have read and acknowledge the steps and information contained above" and then click the "Create Form" button. Your passport application will open in another window as a PDF form for you to print. You may also save a copy of your completed application onto your computer.

	ort Photo	Correct Passport Fees	
Click here to view details on submitting a passport photo		Your total passport fees are:\$170.00	
		See the Passport Fees for more information.	
Most Recen	Sport		
Book			
I have read and acknowledge the	steps and information	contained above.	
. Create Form	Start	New Application	
This will generate your		return you to the beginning of the	
application(s) form as		you may complete another form. ase be sure to create your current	
ndf file for accuracy			
pdf file for accurac	form bef	pre proceeding.	
		ore proceeding.	
inished, print the			

U.S. PASSPORT RENEWAL APPLICATE	ON FOR ELIGIBLE	INDIVIDUALS	SPRATOSOKTE 1221-2013	Name of Applica							h (mm/dd/)ooorl
			T SPORT ROOM NOT	SAMPLE, H	HAROLD	BEORGE				12/25/1	970
Please select the document(s) for which you are ap U.S. Passport Book U.S. Passport Card	The C		1	12 Height S	3. Hair Color	54. Ey	e Celor	13. Ocean	ation 1	6. Employer or Sche	ool (Fappicable)
The V S person from a state on the rest allows at the Advice internation of	A DEAL OF A			6tt. Oin. 8	Black	Bro	an	BUSIN	IESS OWNER	SAMPLE SAL	ES, INC.
We first Consults to by him who have to reach the second with	period and is represented			17 Additional C	ontact Phone 1	sunders .					
1. Name Last							-			100	
GAMPLE Feat	Millio Eng		DP	at families a		And the second second	Contraction of the		or is different from Mailing Addres		
HABOLD	OFOROF			Street RFD # or L			a carry to	rea g roesses	A is service out outing haves		vitree 6Unit
2. Date of Birth (rends)/www. 3. See 4. Place of Birth	h (City & State if in the U.S.,	or City & Country as it	it preperty known.)	1 FAKE OT							
12 25 1970 X MIAMLEL				ON					20	a Ze Cale	
5. Social Security Number 6. Email Address (e.g. my.		7. Primary Contact I	Those Number	FAKE, CHI	NA					30000	
999 99 9999		865 555	555555						to to be contacted in the event of		
Address: Line 1: StreetRIFDH, P.O. Box, or URB.				Name				treat Street/RFD			ApathentUnit
ECT				JOHN DOG				Street			
ine 2: Clearly label Apartment, Company, Suite, Unit, Building, Flaor, In	Care Of or Attention If applic	able, je.g. In Care Of-	Jane Doe, Apr # 100)	City			State	Za Cede	Phone Number	Restorship	
				City			FL	30000	865-555-555555	PARTNER	3
		Country, If outside the I	Inited States	20. Toxyel Plans			-				
other names you have used. (Examples dirth Name, Maider, Previous		USA	and the state	Date of Trip (mea		ation of Trip	Ce	ntries to be visite			
anter names pou nave uses, (grampies prei name, sauter, mercui	namage, cage name coar	the season assesses	pages r newselp	10/01/2013	10	DAYO	B	AIDOL			
18. Passport Book andler Passport					-		_				
Tour name as listed on your most red	care presport book and/or par	espot card				STOPLY0	HAVE	COMPLETI	ED YOUR APPLICATE	ON	
HAROLD GEORGE SAN	MPLE					BE	SURE TO	SIGN AND	DATE PAGE ONE		
R Most recent paragost book number		Issue date (									
123456789		04/27/2									
Most recent pacaport part number		Issue date (	http://www.iki/jopport								
11. Name Change Information Com Changed to Margan Plane of	ChyThate)	last passport book or Date (www/it	Peoport cent Front								
ANTI-ALDIES											
Picture 1		COMPANY NOT NOT IN	CH (1998)								
YOU MUST SION AND DA	PAGE 2	REA BELOW									
Index penalty of perjury at in the following (1) and a set any of the anti-folded under "Anti-or Conditions" on t and the anti-folded under "Anti-or Conditions" on t	of the United Dates and have for unites explanatory slate a or included false documents										
and the and opening of it have not enderingly and with the approach is a genuine, current photograph	a principled the saming or page	one of the instructions to	the application turn.								
Harold Georae Sample		alarla	376								
Approval a Supplian		9121120	15								
SUNG OFFICE ONLY PHTON PHTON	-										
oge Certificate Calle of Namitage Mace Names	1										
order Date Predicture	÷										
			il								

Your completed application will contain six pages. Print the last two pages (pages 5 and 6). These pages must be printed single-sided, double-sided applications are not accepted by the US Department of State. Sign your application on the signature line in blue or black ink and fill in the date that you have signed your application. Passport applications must be submitted to the US Passport Agency within 5 days of the date the application is signed.

If you would like to have one of G3's passport experts fill out the online application for you, Enhanced Services are available (see page 2). Please email <u>ConciergeDesk@g3visas.com</u> to initiate your passport service.