



ONLINE APPLICATION GUIDE PASSPORT RENEWAL

Your Passport Renewal Form DS-82 must be created online at <https://pptform.state.gov/>, printed and signed. **Handwritten applications are not accepted.** To begin, click the fraud notice button then click "Submit." On the next page select "Apply Online." The following page will say "DS-11: Application for New Passport," but the site will produce your DS-82.

You will complete a multi-page questionnaire that will create an application with a 2D barcode required for expedited services. All passport requests submitted by G3 are considered expedited by the US Department of State. Applications that are incorrectly completed or not barcoded will be subject to a \$65 application correction fee.

U.S. DEPARTMENT OF STATE
Online Passport Application

Where should the passport be mailed?

Street Address (RFD#, P.O. Box, or UPO):
123 MY STREET

Street Address 2:
(apartment, company, suite, unit, building or floor if applicable)

City: HOMETOWN Country: UNITED STATES

State: FL - FLORIDA Zip Code: 33333

In Care Of (e.g. In Care Of - Jane Doe):

Is This Your Permanent Address? Yes No

Your Email Address

Email Address:
H3SAMPLE@AMPLIFIED.COM

U.S. DEPARTMENT OF STATE
Online Passport Application

Submit

Check Status

On the second page of the online questionnaire, you will be asked "Where should your passport be mailed?" Fill in your permanent home address. G3 will retrieve your passport in person from the US Passport Agency and will return it via Federal Express to the delivery address listed on your G3 Passport Order Form.

On the screen labeled "Travel Plans," fill in the information about your trip. The trip date and destination should match the trip information listed on your proof of intended travel. If you have more than one international departure, list the details of your first trip.

U.S. DEPARTMENT OF STATE
Online Passport Application

Travel Plans

Please complete this section with known or anticipated travel plans.

Date Of Your Trip (MM/DD/YYYY): 10/31/2018 Duration Of Trip: 10 DAYS

Countries To Be Visited: 10333

Note: If you are traveling within two weeks, do not mail in your passport application. If you do, your application may not be completed before your travel date. Please call the National Information Center at 1-877-487-2778 (TDD: 1-888-874-7793) to make an appointment to appear in person at a Passport Agency and receive expedited processing. The automated appointment system is available twenty-four hours a day, seven days a week.

Previous Next

On the "Passport Products and Fees" screen, select the following options:

- Passport Book (\$130)
- Expedited at Agency Service (\$60)
- 1-2 Day Delivery (\$18.32)

These government fees are not paid online. The fees will be included in your payment to G3.

Passport Products and Fees

Travel Document For HAROLD GEORGE SAMPLE

Passport Options

Passport Book (\$130)

Expedited at Agency Service (\$60)

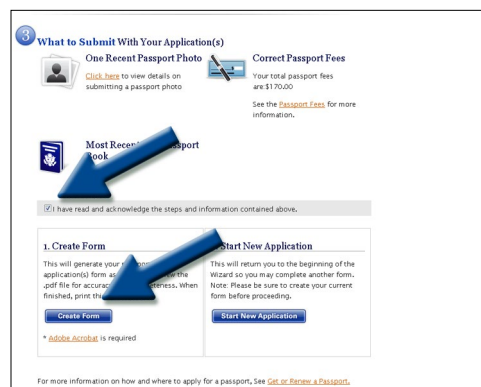
1-2 Day Delivery (\$18.32)

Total Cost For HAROLD GEORGE SAMPLE: \$170.00

ONLINE APPLICATION GUIDE PASSPORT RENEWAL

You will have a chance to review your information before your application is completed.

On the final page of the online questionnaire, scroll to the bottom of the page and click the box that says “I have read and acknowledge the steps and information contained above” and then click the “Create Form” button. Your passport application will open in another window as a PDF form for you to print. You may also save a copy of your completed application onto your computer.

[illegible]

Your completed application will contain six pages. Print the last two pages (pages 5 and 6). These pages must be printed single-sided, double-sided applications are not accepted by the US Department of State. Sign your application on the signature line in blue or black ink and fill in the date that you have signed your application. Passport applications must be submitted to the US Passport Agency within 5 days of the date the application is signed.

If you would like to have one of G3's passport experts fill out the online application for you, Enhanced Services are available (see page 2). Please email ConciergeDesk@g3visas.com to initiate your passport service.